

# Draft Capital Planning Process Calendar FY 2027 Capital Budget

Updated: July, 2 2025

*Note: All dates are subject to change.*

DATE	DESCRIPTION
<b>August 11<sup>th</sup></b>	<b>3PG Templates Distributed to Colleges and Units</b>
<b>Late August – Early October (TBS)</b>	<b>3PG Meetings</b>
September 18	Longview Capital Budgeting Refresher Training ( <i>Zoom</i> )
September 23	Longview Capital Budgeting Refresher Training ( <i>Zoom</i> )
September 24	Longview Capital Budgeting New User Training ( <i>in person</i> )
<b>September 26</b>	<b>Call for Submissions Letter</b>
<b>October 1</b>	<b>Longview Capital Planning Tool Open</b>
October 2-23	Longview Capital Working Sessions with Colleges/Units ( <i>On request, scheduled via Zoom</i> )*
<b>October 24</b>	<b>Longview Capital Planning Tool Closed</b>
October 27 - 31	1 <sup>st</sup> round review of capital submissions by DBP
November 3	Initial Draft of Capital Budget due to VP Budget and Planning
November 4 - 6	Round 1 - Review of Capital Budget Submission with Physical Plant Planning Group (3PG)
November 7 - 11	VP Budget and Planning and VP Facilities and Campus Services review high level overview of Capital Budget with Provost and EVP/CFO
November 11	Round 2 – Updated Draft of Capital Budget due to VP Budget and Planning
November 12	CF&PC Materials Dues
<b>November 20</b>	<b>CF&amp;PC Meeting – Vice Provost of Land Grant Affairs to Present Contract College Update -Vice President of Budget and Planning to Present Capital Budget Preview</b>
December 1	<b>Longview Capital Planning Tool Open</b> ( <i>B&amp;P level project review only with Colleges/Units</i> )
<b>January 9</b>	<b>Longview Capital Planning Tool Closed</b>
<b>January 9 - 30</b>	<b>3PG Capital Updates Meeting</b>
February 3	Round 3 – Draft due to VP Budget and Planning
February 4	CF&PC Materials Due
February 11	CF&PC
February 25	CF&PC Materials Due
February 26	Trustee Materials Dues

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March 5	CF&PC Meeting
March 6	Trustee Post Date
March 19	Trustee Meeting
April 16	Round 4 – Final Draft of Capital Budget to VP Budget and Planning
April 29	CF&PC Materials Due
April 30	Trustee Materials Due
May 6	CF&PC
May 11	Trustee Post Date
May 21	Trustee Meeting
<b>Early July</b>	<b>FY 27 Capital Budget Report released to Campus for use</b>

\* To request a working session, please email [cp-help@cornell.edu](mailto:cp-help@cornell.edu)

\*\*Dates are subject to change based on business process deadlines.